

Newly Admitted Student Checklist

This checklist is intended only for LSU Health Students.

☐ **Submit Your Admissions Acceptance Form & Deposit**

Secure your spot by completing the [Admissions Acceptance Form](#) and pay the \$100 deposit.

☐ **Activate Your LSUHSC Account**

This account provides access to email, Moodle, registration, and other student resources.

☐ **Access the Moodle New Student Orientation Course**

Within 1-2 days of your Accepted Student Task List email, you'll receive time sensitive information to access the New Student Orientation Moodle course.

☐ **Complete Required Business Office Forms**

Submit all forms by the deadline to the Business Office (nobursar@lsuhsc.edu). Failure to complete may result in a block on your account.

- [Optional Fees Form](#) ("Needle Stick" insurance is required if you have private insurance)
- [Student Accident & Sickness Plan](#) (Complete Section 1 if using LSUHSC health insurance. Complete Section 2 if waiving the LSUHSC insurance and submit a copy of your current insurance card.)
- [Title IV Authorization Form](#)

☐ **Review Student Computer Requirements**

Ensure your computer meets the School of Public Health specifications. [View Requirements.](#)

☐ **Complete Code of Conduct**

Read the [Code of Conduct CM 56 Student Rights, Roles, and Responsibilities](#) and complete the [Code of Conduct Agreement and Photo Authorization Release Form.](#)

☐ **Meet With Your Academic Advisor**

Schedule an appointment with your academic advisor to review your course plan, then finalize your registration by completing the Online Student Orientation course in Moodle.

☐ **Clear Registration Blocks**

Each semester, remove two holds before registering:

- **Student Data Validation** – Complete in [Academic Self-Service](#). [View instructions.](#)
- **Advisor Hold** – Meet with your advisor after adding courses to your shopping cart. [View learning guide.](#)

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☐ **Pay Your Tuition & Fees**

Pay all tuition and fees before classes begin in Academic Self-Service. View ePayment Instructions.

For help, contact Bursar Operations at nobursar@lsuhsc.edu.

☐ **Get Ready for Success**

Attend the live, virtual orientation for new students before the first day of classes.